

## Introduction to *PolicySource*

- Get Started
- **UPDATED!** Policies, Procedures, or Plans for Behavioral Health Care and Human Services

## Sample Policies and Procedures for Behavioral Health Care and Human Services Organizations

- Care, Treatment, and Services
  - **NEW!** Child Welfare Policy for Reports of Abuse or Neglect
  - **UPDATED!** Comprehensive Assessment and Reassessment Procedures
  - **UPDATED!** Discharge Planning Policy
  - Eligibility and Screening Procedures
  - History and Physical Screening Procedures
  - Individualized Behavioral Contingencies Policy
  - Medically Supervised Withdrawal Against Medical Advice Policy
  - **UPDATED!** Outcomes of Care, Treatment, or Services Measurement Procedures
  - Physical Holding of a Child or Youth Policy
  - Plan for Care, Treatment, or Services Development Policy
  - Restraint and Seclusion Policy
    - **NEW!** Restraint and Seclusion Decision Checklist
  - Resuscitation Services Policy
  - **UPDATED!** Safety Check of Unlicensed Alternative Care Providers Policy
  - Waiting List Management Policy
- Environment of Care
  - **UPDATED!** Environment of Care Plan
  - **NEW!** Foster Care Environment Safety Assessment Policy
- Emergency Management
  - **UPDATED!** Emergency Communications Plan
  - **UPDATED!** Emergency Management Plan
  - Tracking Individuals Served During an Emergency Procedures
- Human Resources Management

- Staff Orientation Plan
- Infection Prevention and Control
  - Infection Prevention and Control Plan
  - Infectious Disease Outbreak Response Procedures
  - Influx of Potentially Infectious Individuals Response Plan
  - **UPDATED!** Staff Influenza Vaccination Policy
- Information Management
  - Information Systems Interruption Management Plan
  - **UPDATED!** Privacy and Security of Clinical/Case Information Policy
- Leadership
  - Assessing Placement for Appropriate Level of Care Policy
  - Code of Conduct Policy
  - Conflict of Interest Policy
  - **NEW!** Follow-Up Care of New Mothers and Well-Baby Care Policy
  - Inpatient Detoxification Policy
  - System or Process Failures Response Policy
- Life Safety
  - **NEW!** *Life Safety Code*® Building Assessment Policy
  - **NEW!** *Life Safety Code* Deficiencies Policy
- Medication Management
  - Automatic Dispensing Cabinets Override Review Policy
  - High-Alert and Hazardous Medication Management Policy
    - 🔗 **NEW!** Opioid Treatment Program High-Alert Medications Inventory
  - Investigational Medications Management Policy
  - Medication Control Policy
  - Medication Event Response Policy
    - 🔗 **NEW!** Medication Event Incident Response Report
  - Medication Orders Policy
  - Medication Substitution Protocols
  - Psychotropic Medication Management Policy
  - Self-Administered Medications Policy

- **NEW!** Take-Home Medications Policy for Opioid Treatment Programs
- National Patient Safety Goals
  - **NEW!** Procedures for Counseling and Follow-Up Care for Individuals at Risk of Suicide After Discharge
  - Suicide Risk Assessment and Prevention Policy
    - 📎 **NEW!** Suicide Risk Assessment Form
- Record of Care, Treatment, and Services
  - Clinical/Case Record Retention Policy
  - Clinical/Case Record Timeliness Policy
- Rights and Responsibilities of the Individual
  - Advance Directives/Psychiatric Advance Directives Policy
  - Complaint Resolution Policy
  - **UPDATED!** Informed Consent Policy
  - Personal Advocate Provision Policy
  - Rights of the Individual Served Policy
- Waived Testing
  - Waived Testing Competency Assessment Policy
  - Waived Testing Quality Control Policy
  - Waived Testing Policy

## Resources

- General Sources
- Plan Template
- Policy and Procedures Evaluation Checklist
- Policy and Procedures Inventory Template
- Policy Template
- Procedures Template
- **UPDATED!** RWD Chapter for *CAMBHC*
- Scoring Rubric for Plan Assessments