Medication Management (MM)

The table below lists the elements of performance (EPs) and correlated sample policies, procedures, protocols, or plans (P&Ps) included in *2023 PolicySource Home Care*. The basis for inclusion and what's new for this year are noted with each sample P&P. Sample attachments are denoted with a paper clip icon.

For more information on written documentation requirements, refer to "Clarifying Required Documentation" in **Get Started** and the "Required Written Documentation" (RWD) chapter in the *CAMHC* or its E-dition® counterpart. Check the *CAMHC* or E-dition applicability in your setting or refer to the **Applicability Grid**.

Note: This table is accurate as of January 1, 2023.

Standard	EP	Description	Sample	Basis for Inclusion	What's New
MM.01.01.01	1	Policy describing patient information that must be made accessible to staff who manage patient medications	Accessibility of Patient Medication Information Policy	EP requires written documentation	
			Medication Orders Policy		
MM.01.01.03	1	Procedures for identifying and managing high-alert and hazardous medications	High-Alert and Hazardous Medication Management Policy	Recommended inclusion	
	2				
MM.02.01.01	12	Written protocols for medication substitution in the event of a shortage or outage	Medication Substitution Protocols	EP requires written documentation	
MM.03.01.01	4	Written process for medication control	Medication Control Policy	EP requires written documentation	
MM.04.01.01	1	Policy that identifies the specific types of medication orders that the organization has deemed acceptable for use (verbally and via telephone, fax, or electronic media)	Medication Orders Policy	EP requires written documentation	
	2	Written policy that defines the required elements of a complete medication order; when indication for use is required on an order; precautions for ordering look-alike/sound-alike medications; and actions to take when orders are incomplete, illegible, or unclear (verbally and via telephone, fax, or electronic media)	Medication Titration Orders Policy	EP requires written documentation	

Standard	EP	Description	Sample	Basis for Inclusion	What's New
MM.05.01.01	14	Written policy on medication dispensing accuracy	Dispensing Accuracy Policy	EP requires written documentation	
MM.05.01.17	1	Written policy describing how the organization will retrieve and handle medications within the organization that are recalled or discontinued for safety reasons by the manufacturer or the US Food and Drug Administration (FDA)	Recalled Medication Management Policy	EP requires written documentation	
MM.05.01.19	5	Written policy and procedures for the management and disposal of controlled medications in the home that are no longer needed by the patient	Procedures for Management and Disposal of Controlled Medications in the Home	EP requires written documentation	
MM.06.01.03	1	Written processes for managing safe and accurate self-administration of medications (if applicable)	Self-Administered Medications Policy	EP requires written documentation	
MM.06.01.05	1	Written process addressing the use of investigational medications	Investigational Medications Management Policy	EP requires written documentation	
MM.07.01.03	1	Written process that describes response to actual or potential adverse drug events, significant adverse drug reactions, and medication errors	Medication Event Response Policy Medication Event Incident Report	EPs require written documentation	
	2	Written process that addresses prescriber notification in the event of actual or potential adverse drug events, significant adverse drug reactions, and medication errors			
MM.08.01.01	16	Policy for reviewing medication overrides related to automatic dispensing cabinets	Automatic Dispensing Cabinets Override Review Policy	EP requires written documentation	